THE

*CONSTITUTION*

*OF*

**SUSTAIN THE CHILD IN EDUCATION** *FOUNDATION*

***THE CONSTITUTION OF******SUSTAIN THE CHILD IN EDUCATION***

**PREAMBLE**

WE the members of the **SUSTAIN THE CHILD IN EDUCATION** as a non- profit and non-political organization do firmly and solemnly resolved to provide for ourselves a constitution ofSustain the child education foundationand to be governed by the provisions of these constitutions.

**SUSTAIN THE CHILD IN EDUCATION** has chosen FCT Abuja as the headquarters with branches that will be established in all the six geo-political zones/region of the country thereof it’s services as pilot will be spread to all the states of the federation. **SUSTAIN THE CHILD IN EDUCATION** foundation’s vision and mission are “Building a pathway to many opportunities and to create a sustainable Nigeria by providing children with education, mentorship and social welfare in Nigeria”

**ARTICLE 1: NAME**

The name of the Foundation shall be incorporated trustees of **Sustain the child education foundation**

**ARTICLE 2: ADDRESS**

The registered office of the Foundation shall be**: No. 39 Khalid Isa Marcus Poli Estate Karsana, FCT Abuja.**

**ARTICLE 3: AIMS AND OBJECTIVES**

**AIM**

To Build a pathway to many opportunities and create a sustainable Nigeria by providing children with education, mentorship and social welfare in Nigeria

**OBJECTIVES**

1. To encourage education, mentorship and social welfare especially among the less privilege and rural areas in Nigeria.
2. To help shape the educational policies in Nigeria to accommodate changes in trends and technology.
3. To create social change by addressing the need for quality education resources and strong teacher training support.
4. To encourage special tutoring programmes for special need children.
5. To advocate for assistance from private organization that matches the needs of the community and educational institution.
6. To encourage after school programmes that assist youngsters in developing life skills to curb negative involvement and activities in these communities.
7. To introduce programmes that educate about healthy relationships.
8. To enlighten parents on importance of education, the school policies and procedures.
9. To partner with businesses to encourage higher education and sponsorship.
10. To encourage mentorship programmes and give students opportunities to learn from experiences.
11. To give the children a voice in the communities.
12. To create a network by connecting educators and social workers to provide resources for all students.
13. To encourage healthy competition by offering incentives for good grades and sponsoring school events.

**ARTICLE 4: TRUSTEES**

The Trustees of **sustain the child in education foundation** for the purpose of companies and allied matters act No. 1 of 1990, shall be elected at a general meeting charged with responsibility of selecting the trustees with 2/3 majority votes of members present.

1. Such trustees (hereafter referred to as, “The trustees”) shall not be less than four (4) and more than six (6) in number.
2. A trustee may hold office but shall cease to hold office if he:
3. Resign his office
4. Ceases to be member of this registered Trustees of the body.
5. Becomes insane or incapacitated
6. Is officially declared bankrupt
7. Is convicted of criminal offence involving dishonesty by a court of competent jurisdiction
8. Is recommended for removal from office by a board of governors and trustees majority vote of members present at any general meeting of the body.
9. Ceases to reside in Nigeria
10. Upon a vacancy occurring in the number of trustees a general meeting will be held to appoint another eligible member of the association

**Members of Board of Trustees**

1. Dr. Faiza Haruna Maitala (PRESIDENT)
2. Assoc. Prof. Hadiza Saidu Abubakar (MEMBER)
3. Asooc. Prof. Umar Abbas Ibrahim (MEMBER)
4. Mrs. Maryam Haruna Maitala (MEMBER)
5. Mr. Adekunle Elumaro( MEMBER)
6. DR. NASAMU GAMBO (SECRETARY)

**ARTICLE 5: COMMON SEAL**

1. The trustees shall have a common seal.
2. Such common seal will be kept in the custody of the Secretary who shall produce it when required for use by the trustees.
3. All documents to be executed by the trustees shall be signed by those charge with responsibility of signature and sealed with the common seal.

**ARTICLE 6: MEETINGS**

For effective administration of the Foundation there shall be the following meetings

1. The Foundation shall meet on the first Sunday of every month. The Association shall hold an Annual General Meeting (AGM) every year.
   * + 1. The date of Annual General Meeting will be decided at the preceding general meeting
       2. Where a date fixed an Annual General Meeting is not conductive for any reason, a fresh date is to be decided at any of the EXCO Meeting
2. All the meetings of the Foundation, including the Annual General Meeting, will be presided over by the President and in his/her absence the vice president and in the absence of President, Vice President, for any reason, The Association shall select any of the members of the Executive Committee to chair that particular meeting and when so acting the selected member will have all the powers of the President as conferred upon him by this constitution
3. 1/4 of the registered members present at the general meeting will form a quorum whereas 1/3 of the members of the executive committee present at meeting shall form a quorum at the EXCO meeting
4. At any meeting of Association where any issue is to be decided by voting the decision of the majority votes shall prevail
5. Where at any voting there is equality of votes, the President will cast his vote to decide the winner
6. On any occasion when an election or voting is to be conducted it will be the responsibility of the secretary to organize and conduct the election and voting and where the post of the secretary is being contested, the Foundation shall choose any member to conduct the election to the post of secretary
7. The Executive Committee shall meet at least twice a month and the President could call for an extra ordinary meeting at any time.

**ARTICLE 7: GOVERNING BODY**

1, There shall be a governing body for the foundation which shall address the following:

1. Enunciate the general policies of the foundation
2. Initiate constitutional amendment.
3. Establish budget policies
4. Review the annual report of the foundation
5. Exercise all powers and authority conferred on it by the board of trustees under the law of the Federal Republic of Nigeria

2. The running of the foundation shall be vested on the executive council hereinafter referred to as the “EXCO” and shall consist of;

(a) The President

(b) The Vice President

(c) The Secretary

(d) Treasurer

(e) Public Relations Officer (P R O) (if any)

(f) Auditor (if any)

(g) Legal Adviser (if any)

**ARTICLE 8: SOURCE OF INCOME**

For the purpose of raising and generating income and other resources (in cash or kind) for the realization of its aims and objectives, the FOUNDATION will:

1. Accept donations (whether in cash and/or kind) from individuals, corporate bodies, and FOUNDATIONS in Nigeria and abroad.
2. Interest and profits from the Association’s property and capital;
3. Any other legal entitlement to the FOUNDATION;
4. Any other sources or means arrived by the Board of Trustees

These partners might include (but are not limited to):

1. Non-governmental organizations
2. Financial institutions and businesses
3. Government Organizations
4. Religious organizations
5. Civil Society Organizations
6. Associations (Business + others)
7. International Organizations
8. Academic and Research Instituions.

**ARTICLE 9: DISBURSEMENT AND APPLICATION OF FUND**:

1. Upon recommendation of the budget and finance committee, the Foundation’s executive board shall adopt in advance of the next fiscal year, an operating budget covering all activities of the Foundation.
2. All instruments for the payment of money by the Foundation shall be drawn in the name of the Foundation and signed by the treasurer, secretary, vice President or President and countersigned by the treasure, secretary, vice President or President or the board of trustees member authorized by the Foundation’s governing board

**ARTICLE: 10: KEEPING OF ACCOUNT:**

1. The Foundation shall operate a saving/current account with any bank agreed by the house
2. The signatories to the Foundation’s bank account shall be the President, Vice President, treasurer and secretary or the board member authorized by the Foundation’s governing board
3. The treasurer shall keep an impress account agreed upon by the general house while the excess of the money accruing to the Foundation shall be lodged in the Foundation’s bank account within forty-eight hours of the collection

The Foundation shall ensure the accurate keeping of records of all income and expenditure.

**ARTICLE 11: APPOINTMENT OF AUDITOR(S)**

1. Independent qualified and licensed auditors shall be appointed by the general meeting to audit the financial records of the **Sustain the child in education foundation** annually and submit an audited report to annual general meeting of the **Sustain the child in education foundation.**
2. The audited financial statements (balance sheet and income and expenditure account) duly certified by independent auditors shall be annexed to the annual returns and file with the corporate affairs Commission.

**ARTICLE 12: AMENDMENT OF CONSTITUTION:**

1. Amendment of the constitution (to all or any of the fore going articles) may be made from time to time by resolution of the general meeting of the Sustain the child in education foundation.
2. Provided that Such resolution is passed by not less than three quarters (3/4) of members present and voting at a General Meeting and approved by the commission.

**ARTICLE 13: SPECIAL CLAUSE**

* + - 1. The **INCOME** and **PROPERTY** of **SUSTAIN THE CHILD IN EDUCATION** foundation.shall be applied solely towards the promotion of the objective of the body as set forth in this rules and regulation/constitution: and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, Bonus or otherwise however by way of profit, to the members of **SUSTAIN THE CHILD IN EDUCATION** Provided that nothing herein shall prevent in good faith , or reasonable and proper remuneration to any officer or servant of **SUSTAIN THE CHILD IN EDUCATION** in return for any service actually rendered to the **SUSTAIN THE CHILD IN EDUCATION** With the exception of ex-office members of the governing council, no member of the council of management of governing body shall be appointed to any salaried office of the association or any office of the **SUSTAIN THE CHILD IN EDUCATION** paid by fees: and

1. No remuneration or other benefit in money’s worth shall be given by the body to any member of such council or governing body except repayment of out-of-pocket expenses or reasonable and proper rent for premises demised, or let to the **SUSTAIN THE CHILD IN EDUCATION** or reasonable fees for services rendered.
2. If in the event of a winding up or dissolution of the corporate body if there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the association but shall be given or transferred to some other institutions, having objects similar to the objective of **SUSTAIN THE CHILD IN EDUCATION,** such institution to be determined by the members of the **SUSTAIN THE CHILD IN EDUCATION** at or before the time of dissolution.
3. If effect cannot be given to the aforesaid provisions then the remaining property shall be transferred to some charitable object

Dated this……23RD ……………Day of………………APRIL….……… 2024

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_FAIZA\_\_\_\_ \_NASAMU\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF PRESIDENT SIGNATUREOF SECRETARY

FAIZA HARUNA MAITALA 09099796616. NASAMU GAMBO 07036587978

NAME OF PRESIDENT AND TEL: NO. NAME OF SECRETARY AND TEL: NO.